

**CHARLESWORTH PARISH COUNCIL**  
**Council Meeting Minutes (Unapproved)**

15<sup>th</sup> July 2020 Remotely via Zoom  
 Commenced at 7.00pm & terminated at 8.35pm

**Present:** Clerk: C Lewkowicz, Councillors: C Swindells (Chair), P Cooper, E Saidu (Vice Chair), M Gill, A Woodall, G Robinson, D Cooper

**In attendance:** Cllrs Jean & George Wharmby, PC James Twort

Minute no	Matters Discussed	Action
232/20	Absence <ul style="list-style-type: none"> <li>- Ann Worrall</li> <li>- John Haken</li> </ul>	Noted
233/20	Declaration of Members Interest <ul style="list-style-type: none"> <li>- None</li> </ul>	None
234/20	Public Speaking <ul style="list-style-type: none"> <li>- PC James Twort of the Safer Neighbourhood Team introduced himself to the Councillors. James covers Gamesley, Charlesworth &amp; Chisworth. James is happy to help with any community issues. Clerk to distribute email address. James will contact the Speedwatch team regarding training and any other traffic issues can be reported via the Derbyshire Constabulary website.</li> </ul>	Noted Clerk
235/20	Minutes of the Meeting <ul style="list-style-type: none"> <li>- Minutes from 17<sup>th</sup> June 2020 approved</li> </ul>	Approved
236/20	Items in Exclusion <ul style="list-style-type: none"> <li>- None</li> </ul>	None
237/20	Chairman's Announcements <ul style="list-style-type: none"> <li>- Cath suggested we set up a WhatsApp Group for the Councillors which may cut down the volume of emails circulating. Cath or Clerk to set up</li> <li>- Any keys held by the Parish are now noted on the Asset Register which is reviewed annually.</li> <li>- Cath and Edd wanted to remind everyone that all external correspondence should be through the Clerk so that there is consistency and accountability.</li> </ul>	CS / Clerk  Noted
238/20	Highways & Footpaths Nothing to report	
239/20	Gardening & Maintenance Nothing to report	

<p>240/20</p> <p>241/20</p>	<p>Finance</p> <ul style="list-style-type: none"> <li>- Cash Flow Document</li> <li>- Statement of Accounts/Bank Reconciliation</li> </ul> <p>Accounts for Payment – July/Aug 2020</p> <table border="1" data-bbox="261 255 1350 557"> <tr> <td>30/06/2020</td> <td>20/2020</td> <td>Earthworm</td> <td>Gardening - June 2020</td> <td>£240.00</td> <td>300333</td> </tr> <tr> <td>31/07/2020</td> <td>21/2020</td> <td>Carol Lewkowicz</td> <td>Clerk Salary July 2020</td> <td>£420.68</td> <td>300334</td> </tr> <tr> <td>31/07/2020</td> <td>22/2020</td> <td>Carol Lewkowicz</td> <td>Remote Video Meeting Software</td> <td>£14.39</td> <td>300334</td> </tr> <tr> <td>31/07/2020</td> <td>23/2020</td> <td>Amazon (CAL)</td> <td>No parking sign</td> <td>£5.93</td> <td>300334</td> </tr> <tr> <td>15/07/2020</td> <td>25/2020</td> <td>HPBC</td> <td>Village Green Licence</td> <td>£70.00</td> <td>300336</td> </tr> <tr> <td>31/08/2020</td> <td>24/2020</td> <td>Carol Lewkowicz</td> <td>Clerk Salary Aug</td> <td>£420.68</td> <td>300335</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td><b>£1,171.68</b></td> <td></td> </tr> </table>	30/06/2020	20/2020	Earthworm	Gardening - June 2020	£240.00	300333	31/07/2020	21/2020	Carol Lewkowicz	Clerk Salary July 2020	£420.68	300334	31/07/2020	22/2020	Carol Lewkowicz	Remote Video Meeting Software	£14.39	300334	31/07/2020	23/2020	Amazon (CAL)	No parking sign	£5.93	300334	15/07/2020	25/2020	HPBC	Village Green Licence	£70.00	300336	31/08/2020	24/2020	Carol Lewkowicz	Clerk Salary Aug	£420.68	300335					<b>£1,171.68</b>		<p>Noted &amp; Approved</p> <p>Approved</p>
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<p>242/20</p>	<p>Report from the Clerk</p> <p>The Village Green Premises Licence from HPBC has had to be renewed for 2020 even if we are not holding any events this year.</p> <p>Remembrance Sunday plans may need to be reviewed due to the Covid pandemic. Clerk to still apply for road closures for November in the next few weeks</p> <p>Rod Bowker has requested a memorial bench on the Village green in memory of his parents. Counsellors feel we currently have enough benches, however, are happy to if Mr Bowker would consider replacing one of the older benches which is due for replacement in the next few months.</p> <p>The Play equipment on the Village Green has now reopened. Signage has been put up by HPBC and published on the Parish Council website and Facebook page. Clerk has completed a Risk Assessment. The swings will be reinstated when the work to the floor covering has been completed.</p> <p>It is still not clear if Parish meetings will be online or face to face for the rest of the year. Clerk will assess the situation with the School in September and report back to the Council.</p> <p>Derbyshire Environmental Trust Funding information has been circulated to key organisations within the Village.</p> <p>Clerk will be donating the old laptop to the local volunteer service which refurbishes and passes on IT equipment to those in need.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																										
<p>243/20</p> <p>244/20</p>	<p>Councillors Agenda Items</p> <p>A member of the Council reported back on the Well Dressing. The Councillor has been in touch with Kath Siddall and plans for the 2021 Well Dressing are underway with the new designer. The Parish Council will not be activity involved, however will be offering a donation as usual. Cllr D Cooper wanted to thank Cllr Swindells for help and support in securing this important Village event for future years.</p> <p>The playground flooring will be replaced with new chippings in the next few weeks by Evergreen Gardening Services. The swings will then be reinstated.</p> <p>As we are getting asked more often about memorials for villagers, a Councillor suggested we ask if people are happy to plant a tree in someone's memory which would be more environmentally positive for the Village.</p> <p>Community Orchard – we are awaiting prices of the trees from a couple of suppliers. Our contracted gardeners will plant, stake and tie the trees to make sure they are secure for a cost of £10 per tree. It was <b>Resolved</b> by the Council to accept this quotation.</p> <p>It has been suggested we place a bench, and a handrail on the steps, on Pinfold Gardens so Parishioners can enjoy the upgraded gardens. However, we need to ensure we are allowed to do this if the garden is classed as common land. The matter should be reviewed in Jan / Feb 2021 when the land review is completed. We should also be looking at sustainable materials for any new furniture.</p> <p>A Councillor brought up the issue of dog fouling on the Simmondley Trail and asked would it be possible to put signage along the trail to raise awareness, deter people from leaving full bags and encourage people to pick up the waste. Cllr G Wharmby offered to speak to HPBC and DCC to see if they could help with this matter.</p>																																											

245/20	The Council <b>Approved</b> the idea of plaque for Ken Dibble to be placed near the Well at the School. Kens family like the idea of a plaque and have provided a line drawing of Ken that could be included. Cllr P Cooper to look at size, material and costs and will report back at the next meeting.	
246/20	The Council received a quotation for the refurbishment of the benches around the Village. It was <b>Resolved</b> to ask the contractor to refurbish some, not all, of the benches as we are looking to replace the ones in bad repair. Clerk to contact the contractor and confirm the order.  Cllr P Cooper is a member of the Peak Parishes Forum. If anyone would like to discuss any issues, please contact him directly.	
247/20	The Council discussed the request from Inglenook Inns to use the gardens (known as Brenda Teltow Garden) at the back of the George & Dragon as an extended Beer Garden. After a long discussion, the Council made the unanimous decision to <b>Reject</b> the request as some of the Councillors have concerns that there are complicated legal issues involved. A member of the Council will report back to the contact at Inglenook Inns.  The first meeting of the working party for the Land Review has taken place. It has been agreed in the first instance to contact the legal departments at DALC, DCC & HPBC to see if we can get any clarity before seeking independent legal advice and incurring costs to the Council. Clerk to send information regarding the Wayleave agreements with Electricity North West to the group as this should be included in the review.	
248/20	<b>Planning</b>  - NP/HPK/0620/0486 – Woodhead Cottages – Extension  - HPK/2020/023 - 15 Sherwood Fold Charlesworth. Proposed bedroom extension to side elevation above existing garage with porch extension to front elevation – Comment asking if the existing buildings are of historic and of architectural value	Noted - No comments/ Objections  Comment
249/20	Derbyshire Association of Local Councils (DALC)  - Newsletter – July	Received
250/20	<ul style="list-style-type: none"> <li>• Rural Funding Digest <a href="https://mailchi.mp/rsnonline/rsn-rural-funding-digest-january-2019?e=c81f31c431">https://mailchi.mp/rsnonline/rsn-rural-funding-digest-january-2019?e=c81f31c431</a></li> <li>• Action Grants Scheme <a href="https://www.derbyshire.gov.uk/community/lottery-funding/action-grants/action-grants-programme/action-grants-programme.aspx">https://www.derbyshire.gov.uk/community/lottery-funding/action-grants/action-grants-programme/action-grants-programme.aspx</a></li> <li>• Rural Crime survey - <a href="http://www.derbyshire-pcc.gov.uk/RuralCrimeSurvey">www.derbyshire-pcc.gov.uk/RuralCrimeSurvey</a></li> <li>• Robert Largen - <a href="https://members.parliament.uk/member/4852/contact">https://members.parliament.uk/member/4852/contact</a></li> </ul>	Received
	<p>Next Meeting</p> <p>To be held on Wednesday 16<sup>th</sup> September 2020 – Venue TBC</p> <p>Please note agenda items will be required by Wednesday 9<sup>th</sup> September 2020</p>	